



**DRAFT**

## Working Bikes General Meeting Minutes

August 3, 2022; 7:15-9:00 PM

1. Call to order *Jim Lindsey called the meeting to order at 7:17 PM.*
  - a. Introductions/In attendance *Trevor Clarke, Jim Lindsey, Nikki Patino, Phil Kaplan, Ellen Gibbon, Aaron Brown, Josh Korby, Xail Hernandez, Mike Santomauro, Lee Ravenscroft, Amy Little, Colette Balas, Carolyn Weber, Eric Vanderlay, Angela Taylor, Lew Barr, Frank Richardson, Ed Hanlon, Amanda Woodall, and Dave Gorman*
2. Approval of June 1, 2022 meeting minutes *These minutes were approved as presented. (Amy-1, Lee-2, unanimous)*
3. Community Partner Presentations
  - a. Brother Demetrius – Bikes in Da Hood *He was absent so we'll try to reschedule.*
  - b. Amanda Woodall – CDOT *Amanda has 16 years in public bike transportation policy experience. She provided an overview of the City's program to give away 5,000 bikes over the next 4 years, including 500 bikes this year. The program is funded by climate bonds. Recipients must be at least 14 years old, not have a bike, have a below Area Median Income income, and live in a designated transportation hardship area. There are already over 16,000 applications. The brands are "State" and "Fyxation". Working Bikes has already been of great help in identifying that the bearings had not been greased by the manufacturer, so this will be done to all of the bikes before distribution to protect from rust/lockup.*
  - c. Pilsen Fest *Xail invited volunteers to join her to represent WB at our info tent. Dates are August 27-28.*
4. Operations Updates
  - a. Storefront *Josh explained that sales are going well, normal for this time of year.*
  - b. Service Department *Xail said that focus is still on quick fixes to keep people rolling, and larger jobs and tune-ups are being referred to other community shops. Sophia is enjoying working with the youth.*
  - c. Volunteering *Colette is leading shifts on all days except Friday, Sunday, and Monday. Five were present for the last Taco Tuesday. It's good to see a lot of newer volunteers.*
  - d. Collections and donations *World Vision provided us with over 100 bikes, which are Costco return bikes in excellent condition. World Vision has indicated that it will again regularly donate bikes to Working Bikes. The University of Illinois at Urbana and Champaign are expected to again donate soon.*
  - e. Staffing *Eli is working in retail and continuing to build mechanic skills.*
5. International Donation Updates *Currently loading the 8<sup>th</sup> container for the year, which is for Africycle in Malawi. The next one will be for Madagascar, with Sierra Leone likely to follow that.*
6. Cycle of Power / Peace Updates *Wait time for recipients is up to 4-5 weeks due to the busyness of the season. We're connecting with more Afghan refugees recently.*
7. Brandon's & Kitchen Crew Updates *Ellen said that the Volunteer Committee is focusing on recognizing volunteers, and also matching skills & interests with opportunities.*

8. *Anniversary Party Committee The party will be on 10/1. The block party permit has been requested, Paul Fitzgerald and friends will be our DJ, and Eli is the staff member to work with others on the donor packet. All need to promote and help with this important event.*
9. *Other Committee Updates Strategic Planning: Jim said that the Committee is comprised of 9 people, and 3 groups are working on certain tasks. Common themes will be identified from the input thus far from the questionnaires and interviews. The Committee will have a workshop in the Fall with the Board to discuss and verify the mission, vision and value statements. The Committee will also undertake a SWOT analysis to assist in developing goals and objectives covering the next 3-5 years. The draft Strategic Plan will then be provided to the entire community for comments. The goal is to complete it by the end of the year or early next year.*
10. *Additional Business There was discussion about how bike sales are being handled as a hybrid using online-only and on-floor inventory.*
11. *Adjourn The meeting was adjourned at 8:57 by consensus.*